BUNIN YELETS STATE UNIVERSITY

"APPROVED"
Director of the Institute of Culture, History and Law_____/I.A. Karpacheva/

THE PROGRAMME OF THE

B2.C.04(WI) UNDERGRADUATE INTERNSHIP

Direction of training: *44.03.01 Pedagogical Education*
Programme: *Fine Arts*

Qualification (degree): *bachelor*
Mode of study: *full-time*

Institute *of Culture, History and Law*
Department: *Design, Art Education and Technology*

Forms of training	full-time form	full-time and part-time form	part-time form
Study course	4		
Term	8		
Other forms of work	2		
Independent work	322		

Total number of academic hours: 324.

Labour intensity: 9 credits.

Developer of the work programme:
Candidate of Pedagogical Sciences, Professor Maltseva V.A.
Associate Professor Solomentseva S.B.

I. ORGANIZATIONAL AND METHODOLOGICAL SECTION

1.1. Type of internship (in accordance with the Federal State Educational Standard of Higher Education):

Work internship.

1.2. Type of internship:

Undergraduate internship.

1.3. Purpose of internship: deepening the practical experience of students, developing their universal, general cultural and professional competencies; preparing materials for the final qualifying work.

1.4. Objectives of the internship:

- consolidation and deepening of theoretical knowledge in accordance with the requirements of the Federal State Educational Standard of Higher Education for the level of training of students, acquisition of the necessary practical skills and abilities of methodological and industrial-pedagogical activity;
- formation and development of professionally significant qualities in students, a sustainable interest in practical activities, the need for self-education and self-development;
- collection, analysis and preparation of the necessary materials for completing the final qualifying work in accordance with the chosen topic;
- study of the current state and tasks solved by the educational system.

1.5. Methods of conducting internship: stationary.

1.6. Forms of conducting internship: continuous.

1.7. Planned learning outcomes during the internship:

Competence code and its formulation	Expected results	Indicators of competence achievement
UC-1 Able to search, critically analyze and synthesize information, apply a systematic approach to solve assigned problems.	To know: – methods of searching for information and working with it; – the essence of a systems approach.	Knows: – basic methods of searching for specialized information and working with it; – the essence of a systematic approach to solving the tasks set in professional activities.
	To be able to: – analyze a problem, identify stages of its solution, carry out actions to solve it; – find various options for solving a problem, evaluate their advantages and risks.	Is able to: – analyze the assigned professional task, identify the stages of its solution, consistently implement the planned actions to solve it; – find various options for solving the problem taking into account modern conditions, evaluate their advantages and possible risks.
	To possess: – skills of assessing the practi-	Possesses: – basic skills of assessing the

	cal consequences of possible options for solving a problem; – skills of competent, logical, reasoned formulation of one's own judgments and assessments.	practical consequences of possible options for solving problems in professional activities; – skills of competent, logical, reasoned formulation of one's own judgments and assessments related to solving assigned problems.
UC-2 Able to determine the range of tasks within the framework of the set goal and choose the best ways to solve them, based on current legal norms, available resources and limitations.	To know: – methods of designing a solution to a specific project task, determining the optimal ways to solve it, based on current legal regulations and available resources and limitations.	Knows: – the main methods of designing a solution to a specific problem (project) related to professional activity; determining the optimal methods for solving it, based on current legal norms and available resources and limitations.
	To be able to: – formulate a set of interrelated tasks within the framework of the set goal of the work, ensuring its achievement; – qualitatively solve specific tasks (research, project, activity) within the specified time.	Is able to: – formulate a set of interrelated tasks within the framework of the set goal of the work, ensuring its achievement; – qualitatively solve specific tasks (research, project, activity) within the specified time.
	To possess: – skills of determining the expected results of solving the set tasks; – skills of publicly presenting the results of solving the tasks of research, project, activity.	Possesses: – skills in determining the expected results of the solution, the tasks set in the professional activity of the teacher; – skills in public presentation of the results of solving the problems of research, project, activity using modern technical means.
UC-6 Able to manage their time, build and implement a trajectory of self-development based on the principles of lifelong education.	To know: – your resources and their limits (personal, psychophysiological, situational, time, etc.) for the successful completion of assigned work.	Knows: – available resources and their limits (personal, psychophysiological, situational, time, etc.) for the successful completion of assigned pedagogical and research work.
	To be able to: – plan long-term goals of the activity taking into account the conditions, means, personal capabilities, stages of career growth, time perspective of activity development and labor market require-	Is able to: – plan long-term goals of pedagogical and research activities taking into account modern conditions, resources, personal capabilities, stages of career growth, time perspective of development of

	ments; – critically evaluate the efficiency of using time and other resources in solving assigned tasks, as well as in relation to the result obtained.	activities and requirements of the labor market; – critically evaluate the efficiency of using time and other resources in solving the set pedagogical and research tasks, as well as in relation to the obtained result.
	To possess: – the skills of implementing the intended goal of the activity taking into account the conditions, means, personal capabilities, stages of career growth, time perspective of activity development and labor market requirements; the skills of using the opportunities provided to acquire new knowledge and skills.	Possesses: – skills in implementing the intended goal of pedagogical and research activities, taking into account the conditions, means, personal capabilities, stages of career growth, time perspective for the development of activities and the requirements of the labor market; – skills in using the opportunities provided to acquire new knowledge and skills in conducting pedagogical and research activities.
GPC-8 Able to carry out teaching activities based on special scientific knowledge.	To know: – special, including subject and methodological scientific knowledge; – the basics of pedagogical activity of a subject teacher (according to the profile of the educational program).	Knows: – special, including subject and methodological scientific knowledge; – fundamentals of pedagogical activity of a subject teacher in fine arts.
	To be able to: – use modern technologies and methods of organizing class and extracurricular activities; – use traditional and modern forms and methods of educational work, including in the subject area.	Is able to: – use modern technologies and methods of organizing class and extracurricular artistic and creative activities; – use traditional and modern forms and methods of educational work, including in the artistic and creative field.
	To possess: – skills in organizing various types and forms of classes taking into account the specifics of the subject area; – actions in organizing various types of extracurricular activities: play, educational and research, artistic and productive, cultural and leisure.	Possesses: – skills in organizing various types and forms of classes, taking into account the specifics of art education in general and fine arts in particular; – actions to organize various types of extracurricular activities: play, educational and research, artistic and produc-

		tive, cultural and leisure.
GPC-9 Able to understand the operating principles of modern information technologies and use them to solve professional problems.	To know: – principles of operation of modern information technologies and methods of their use to solve problems of professional activity.	Knows: – principles of operation of modern information technologies and methods of their use to solve problems of professional activity in the field of art education.
	To be able to: – reasonably choose modern information technologies and use them to solve problems of professional activity.	Is able to: – to reasonably select modern information technologies and use them to solve problems of professional activity in the field of art education.
	To possess: – skills of working with modern information technologies, methods of their use to solve problems of professional activity.	Possesses: – skills in working with modern information technologies, ways of using them to solve problems of professional activity in the field of art education.
PCS-1 Able to teach an academic subject based on the use of subject-specific methods and use modern educational technologies that ensure the achievement of meta-subject, subject and personal results.	To know: – fundamentals of specific teaching methods(techniques) in the subject area; – characteristics of students' personal, meta-subject and subject results in the context of teaching in the subject area (according to the Federal State Educational Standard and the model curriculum); – modern educational technologies and methodological patterns of their selection; – methods of monitoring, assessing and correcting learning results in the subject area.	Knows: – fundamentals of private teaching methods in artistic and creative disciplines; – characteristics of personal, meta-subject and subject results of students in the context of teaching in the field of art education (according to the Federal State Educational Standard and the model curriculum); – modern educational technologies in fine arts and methodological patterns of their selection; – methods of monitoring, evaluating and correcting learning outcomes in artistic disciplines.
	To be able to: – design a work program in the subject area; – design and implement various forms of training and organization of extracurricular activities of students in the subject area (profiles ensuring the achievement of meta-subject, subject and personal	Is able to: – design work programs for artistic disciplines; – design and implement various forms of training and organization of extracurricular activities for students, ensuring the achievement of meta-subject, subject, personal and creative results.

	results.	
	To possess: – teaching methods in the subject area and the methodology for their selection taking into account the specifics of the content of the educational material, age and educational needs of students; – modern educational technologies ensuring the achievement of students' meta-subject, subject and personal results; – methods of monitoring, assessing and correcting learning results in the subject area.	Possesses: – methods of teaching in artistic and creative disciplines and methods of their selection taking into account the specifics of the content of the educational material, age and educational needs of students; – modern educational technologies that ensure the achievement of meta-subject, subject and personal results of students in the fine arts; – methods of monitoring, evaluating and correcting the results of learning in disciplines in the field of art education.
PCS-2 Able to apply subject knowledge in the implementation of the educational process.	To know: – patterns, principles and levels of formation and implementation of educational content in the subject area; – structure, composition and didactic units of the content of a school subject in the subject area; – subject content in the subject area; – skills in selecting variable content taking into account the relationship between class and extracurricular forms of training in the subject area.	Knows: – regularities, principles and levels of formation and implementation of the content of education in fine arts; – structure, composition and didactic units of content of academic subjects in the field of art education; – subject content of classes in artistic direction in general and fine arts in particular; – skills of selection of variable content taking into account the relationship between class and extracurricular forms of education in art education.
	To be able to: – select educational content for implementation in various forms of training in the subject area in accordance with the didactic goals, age characteristics of students and the requirements of the Federal State Educational Standard of General Education.	Is able to: – carry out the selection of educational content for implementation in various forms of training in fine arts in accordance with the didactic goals, age characteristics of students and the requirements of the Federal State Educational Standard of General Education.
	To possess: – subject content of disciplines corresponding to the Peda-	Possesses: – subject content of disciplines corresponding to the Peda-

	gogical Education programme Fine Arts; – skills in selecting variable content taking into account the relationship between class and extracurricular forms of training in the subject area.	gogical Education programme Fine Arts; – the ability to select variable content taking into account the relationship between classroom and extracurricular forms of education in the field of art education.

1.8. Place of internship in the structure of the basic educational program of higher education:
it is implemented within the framework of the basic (compulsory) part of block B2. Block 2. Internship.

1.9. Volume of internship in credits and its duration in weeks or academic or astronomical hours:
Volume of internship – 9 credits.
Duration of internship – 6 weeks.

1.10. Volume of contact work in hours and its duration in weeks:
Volume of contact work – 2 hours.
Duration of contact work – 6 weeks.
Contact work includes group consultations during the preparatory, introductory and results-analytical stages, as well as individual consultations during the main stage of internship.

II. CONTENT OF INTERNSHIP

2.1. Content of assignments that reveal the main types of activities of students during their internship:

The requirements for the organization and content of undergraduate internship are defined by the Federal State Educational Standard of Higher Education. General organizational support for undergraduate internship and direct educational and methodological guidance of internship are provided by the Department of Design, Art Education and Technology. Undergraduate internship is organized in such a way that the student has the opportunity to use the experience accumulated during its passage in preparing the final qualifying work.

At the preparatory and introductory stage, an introductory conference on undergraduate internship is held. The internship supervisor from the university introduces the students to the internship program, their rights and responsibilities, provides program and methodological materials, distributes students to places of internship, appoints a methodologist. A work schedule (plan) for undergraduate internship is drawn up, the deadline, form of collecting and analyzing information in accordance with the topic of the final qualifying work is specified.

The main stage of the internship includes the students undergoing internship for a specified period (specific dates are established by the curriculum and the

schedule of the educational process) and completing assignments stipulated by the content of the internship. During the main stage of undergraduate internship, the student must prepare the theoretical part of the final qualifying work and outline the main tasks that determine the content of the practical part. In the process of collecting materials for the theoretical part of the final qualifying work, the student must proceed from the fact that the work he or she performs must also have practical value, contain elements of scientific research and include solving certain empirical problems using modern methods. Completion of scientific, methodological and research work includes completion of independent research (experiment, observation, analysis, generalization of experience) on the topic of the final qualifying work; completion of a creative individual assignment for the final conference on undergraduate internship; production of didactic materials, technical means, etc.

During the result-analytical stage of undergraduate internship, students prepare a report that can form an approximate structure of the final qualification work or become material for several sections. At the final conference, the results of the internship are summarized, and the opinion of the methodologist and the head is heard.

III. EVALUATION MATERIALS FOR CONDUCTING INTERMEDIATE CERTIFICATION OF STUDENTS IN INTERNSHIP

3.1. List of competencies with indication of the stages of their formation in the process of mastering the educational program

№	Competence code and its formulation	Name of the stages of formation
1.	**UC-1** Able to search, critically analyze and synthesize information, apply a systematic approach to solve assigned problems.	Main stage; result-analytical stage.
2.	**UC-2** Able to determine the range of tasks within the framework of the set goal and choose the best ways to solve them, based on current legal norms, available resources and limitations.	Preparatory and introductory stage; main stage.
3.	**UC-6** Able to manage their time, build and implement a trajectory of self-development based on the principles of lifelong education.	Preparatory and introductory stage; main stage; result-analytical stage.
4.	**GPC-8** Able to carry out teaching activities based on special scientific knowledge.	Main stage.
5.	**GPC-9** Able to understand the operating principles of modern information technologies and use them to solve professional problems.	Preparatory and introductory stage; main stage; result-analytical stage.
6.	**PCS-1** Able to teach an academic subject based on the use of subject-specific methods and use modern educational technologies that ensure the achievement of meta-	Main stage.

	subject, subject and personal results.	
7.	**PCS-2** Able to apply subject knowledge in the implementation of the educational process.	Main stage.

3.2. Standard control tasks or other materials necessary for assessing knowledge, skills, abilities and (or) experience of activities characterizing the stages of formation of competencies in the process of mastering the educational program

Questions to test students' knowledge:

1. Labor legislation of the Russian Federation and other countries.
2. Ensuring and protecting copyright in the Russian Federation and abroad.
3. Organization of safety in the workplace.
4. History of the emergence and development of the education system.
5. The current state of the educational system.
6. Problems solved by the educational organization.
7. Major achievements in education in recent years.
8. Federal state standards regulating the educational process in the Russian Federation and abroad.
9. Social, pedagogical and organizational problems in educational institutions in recent years.
10. Innovative activities of teachers and students in an educational organization.
11. Modern mechanisms for stimulating innovation in teachers.
12. Factors determining innovative processes in an educational organization.
13. Use of interactive technologies in training students.
14. Cognitive and practical components of research work and practical activities.
15. Methodological foundations for conducting research and analytical work.
16. Critical analysis of existing analogs of work and formulation of requirements for the final result of the final qualifying work.
17. The concept of plagiarism and the ethics of scientific citation.
18. Features of publication and testing of the results of scientific research and practical activities.

3.3. Criteria for assessing the results of internship:

The assessment criteria for the results of completing the internship are determined by the relevant local regulatory act (see the Regulation on assessment and methodological materials for the basic professional educational programs of higher education - bachelor's degree programs, specialist programs, master's degree programs of the Federal State Budgetary Educational Institution of Higher Education "Bunin Yelets State University".).

Assessment of knowledge, skills, and abilities is carried out in the form of current and midterm certification.

Monitoring current academic performance includes checking the knowledge, skills, and developed competencies of students during an interview based on the results of completing assignments.

Midterm certification for internship is carried out in the form of a test with a grade. For certification, the student submits a package of documents (see paragraph 3.4. Reporting forms based on the results of internship) based on the results of completing the internship and taking into account (analysis) of the work performed.

The results of the internship assessment are recorded in the credit and examination reports. Receiving a failing grade on an assessment by a student constitutes academic failure.

3.4. Reporting forms based on the results of internship:

As a result of completing the internship, students provide the following package of documents:

in printed form:

- assignment for the internship;
- diary of the internship;
- report on the completion of the internship in accordance with the assignment provided for by the internship program;
- certification sheet.

in electronic form:

- electronic version of the above documents (file in pdf format);
- other documents in accordance with the requirements of the internship program, the structure and format of which is agreed upon with the methodologist and the internship supervisor from the university.

IV. ORGANIZING INTERNSHIP

4.1. Stages of internship: preparatory, introductory, main, result-analytical.

At the preparatory and introductory stage, an introductory conference on undergraduate internship is held. The internship supervisor from the university introduces the students to the internship program, their rights and responsibilities, provides program and methodological materials, distributes students to places of internship, appoints a methodologist. A work schedule (plan) of undergraduate internship is drawn up, the term and form of collecting and analyzing information in accordance with the topic of the final qualifying work are specified.

The main stage of internship includes students completing internship during the established period (specific dates are established by the curriculum and the schedule of the educational process) and completing tasks provided for by the content of the internship. During the main stage of undergraduate internship, the student must prepare the theoretical part of the final qualifying work and outline the main tasks that determine the content of the practical part. Carrying out scientific, methodological and research work includes completing an independent study (ex-

periment, observation, analysis, generalization of experience) on the topic of the final qualifying work; completing a creative individual task for the final conference on undergraduate internship; producing didactic material, technical means, etc.

During the result-analytical stage of undergraduate internship, students prepare a report that can form an approximate structure of the final qualifying work or become material for several sections. At the final conference, the results of the internship are summarized, and the opinion of the methodologist and the supervisor is heard.

4.2. Internship bases:

Work undergraduate internship takes place at the Federal State Budgetary Educational Institution of Higher Education “Bunin Yelets State University”, at the Department of Design, Art Education and Technology.

4.3. Features of organizing internship for disabled people and people with disabilities.

When choosing the internship base for people with disabilities and disabled people, not only the student(s)' ability to solve internship tasks is taken into account, but also his (their) limited health capabilities. The procedure for organizing internship is regulated by the relevant local act.

V. LIST OF REFERENCES, EDUCATIONAL, METHODOLOGICAL AND INFORMATIONAL SUPPORT FOR INTERNSHIP

5.1. Literature

1. Kuznetsov, I. N. Fundamentals of Scientific Research: a textbook for bachelors: [16+] / I. N. Kuznetsov. - 8th ed. - Moscow: Dashkov and K°, 2023. - 282 p. - (Educational publications for bachelors). - Access mode: by subscription. - URL: https://biblioclub.ru/index.php?page=book&id=710984 (date of access: 04 April 2025). - Bibliography in the book. - ISBN 978-5-394-05255-2. - Text: electronic.
2. Undergraduate internship: methodological recommendations / compiled by S. V. Brevnova, I. A. Mushkina. - Sochi: SSU, 2022. - 24 p. - Text: electronic // Lan: electronic library system. - URL: https://e.lanbook.com/book/351734 (date of access: 04 April 2025). - Access mode: for authorized users.

5.2. Specialized periodicals

-

5.3. List of resources of the information and telecommunications network "Internet"

№	Link to information resource	Name of the development in electronic form	Availability

1.	http://edu.ru/	**Russian Education: Federal Portal.** Includes links to portals and websites of educational institutions; state educational standards; regulatory documents; catalog of excursions and educational programs.	Free access

VI. LIST OF INFORMATION TECHNOLOGIES USED IN CONDUCTING INTERNSHIP

6.1. List of information technologies

- Conducting slide shows, video materials (films, clips) and multimedia presentations at the preparatory and result-analytical stages;
- Use of electronic information and reference systems: electronic library system (ELS) "University Library Online", "Lan", etc.;
- Independent search by students for additional educational and scientific material using the resources of the information and telecommunications network "Internet";
- Use of e-mail for correspondence and discussion of issues that arise between the teacher and students.

6.2. Licensed and freely distributable software

During the internship, computer equipment with licensed and freely distributed software is used:

- Microsoft Windows;
- Microsoft Office;
- LibreOffice and others.

6.3. Modern professional databases and information reference systems

1.	http://www.biblioclub.ru	Electronic library system (ELS) University library online	Registration via the university computer. In the future, unlimited individual access is provided from any point where there is access to the Internet.
2.	https://e.lanbook.com/	Electronic library system (ELS) Lan	Registration via the university computer. In the future, unlimited individual access is provided from any point where there is access to the Internet.
3.	www.garant.ru	Information and legal portal	Free access

4.	www.elibrary.ru	Information portal in the field of science, technology, medicine and education	Free access
5.	www.consultant.ru	Computer reference and legal system	Free access
6.	https://fgos.ru/	Federal state educational standards (for all levels of education)	Free access

VII. MATERIAL AND TECHNICAL BASE REQUIRED FOR CONDUCTING INTERNSHIP

The material and technical base of the organization in which the work undergraduate internship is conducted, the premises used comply with current sanitary and fire safety standards, as well as technical safety requirements for the performance of work.