BUNIN YELETS STATE UNIVERSITY

"APPROVED"

Director of the Institute of Culture, History and Law_____/L.A. Karpacheva/

THE PROGRAMME OF THE

B2.E.01(EI) Substantive internship

Direction of training: *44.03.01 Pedagogical Education*
Programme: *Fine Arts*

Qualification (degree): *bachelor*
Mode of study: *full-time*

Institute *of Culture, History and Law*
Department: *Design, Art Education and Technology*

Forms of training	full-time form	full-time and part-time form	part-time form
Study course	3		
Term	5		
Other forms of work	1,5		
Independent work	106,5		

Total number of academic hours: 108.

Labour intensity: 3 credits.

Developer of the work programme:
Senior Lecturer Razvodova Yu.A.

I. ORGANIZATIONAL AND METHODOLOGICAL SECTION

1.1. Type of internship (in accordance with the Federal State Educational Standard of Higher Education): educational internship.

1.2. Type of internship: substantive internship.

1.3. Purpose of internship: ensuring the accumulation of experience and acquisition of practical skills and abilities of the teacher's activity, necessary for the completion of the formation of universal and professional competencies in the field of pedagogical activity; the formation of the ability to apply subject knowledge and carry out teaching of the subject based on the use of subject methods and the application of modern educational technologies.

1.4. Objectives of the internship:

‒ obtaining ideas about future professional activity;

‒ consolidating theoretical knowledge acquired by students while mastering academic disciplines;

‒ acquiring professional skills and abilities based on knowledge acquired in the process of theoretical training;

‒ obtaining information about the specifics of the chosen field of study;

‒ developing skills in searching for and working with information, design methods and optimal solutions to a specific task.

1.5. Methods of conducting internship: stationary / visiting.

1.6. Forms of conducting internship: continuous.

1.7. Planned learning outcomes during the internship:

Competence code and its formulation	Expected results	Indicators of competence achievement
UC-1 Able to search, critically analyze and synthesize information, apply a systematic approach to solve assigned problems.	To know: ‒ methods of searching for information and working with it; ‒ the essence of a systems approach.	Knows: ‒ basic methods of searching for specialized information and working with it; ‒ the essence of a systematic approach to solving the tasks set in professional activities.
	To be able to: ‒ analyze a problem, identify stages of its solution, carry out actions to solve it; ‒ find various options for solving a problem, evaluate their advantages and risks.	Is able to: ‒ analyze the assigned professional task, identify the stages of its solution, consistently implement the planned actions to solve it; ‒ find various options for solving the problem taking into account modern conditions, evaluate their advantages and possible risks.
	To possess: ‒ skills of assessing the practical consequences of possible	Possesses: ‒ basic skills of assessing the practical consequences of

	options for solving a problem; – skills of competent, logical, reasoned formulation of one's own judgments and assessments.	possible options for solving problems in professional activities; – skills of competent, logical, reasoned formulation of one's own judgments and assessments related to solving assigned problems.
UC-2 Able to determine the range of tasks within the framework of the set goal and choose the best ways to solve them, based on current legal norms, available resources and limitations.	To know: – methods of designing a solution to a specific project task, determining the optimal ways to solve it, based on current legal regulations and available resources and limitations.	Knows: – the main methods of designing a solution to a specific problem (project) related to professional activity; determining the optimal methods for solving it, based on current legal norms and available resources and limitations.
	To be able to: – formulate a set of interrelated tasks within the framework of the set goal of the work, ensuring its achievement; – qualitatively solve specific tasks (research, project, activity) within the specified time.	Is able to: – formulate a set of interrelated tasks within the framework of the set goal of the work, ensuring its achievement; – qualitatively solve specific tasks (research, project, activity) within the specified time.
	To possess: – skills of determining the expected results of solving the set tasks; – skills of publicly presenting the results of solving the tasks of research, project, activity.	Possesses: – skills in determining the expected results of the solution, the tasks set in the professional activity of the teacher; – skills in public presentation of the results of solving the problems of research, project, activity using modern technical means.
PCS-1 Able to teach an academic subject based on the use of subject-specific methods and use modern educational technologies that ensure the achievement of meta-subject, subject and personal results.	To know: – fundamentals of specific teaching methods(techniques) in the subject area; – characteristics of students' personal, meta-subject and subject results in the context of teaching in the subject area (according to the Federal State Educational Standard and the model curriculum); – modern educational technologies and methodological patterns of their selection;	Knows: – fundamentals of private teaching methods in artistic and creative disciplines; – characteristics of personal, meta-subject and subject results of students in the context of teaching in the field of art education (according to the Federal State Educational Standard and the model curriculum); – modern educational technologies in fine arts and methodological patterns of their selection;

	– methods of monitoring, assessing and correcting learning results in the subject area.	– methods of monitoring, evaluating and correcting learning outcomes in artistic disciplines.
	To be able to: – design a work program in the subject area; – design and implement various forms of training and organization of extracurricular activities of students in the subject area (profiles ensuring the achievement of meta-subject, subject and personal results.	Is able to: – design work programs for artistic disciplines; – design and implement various forms of training and organization of extracurricular activities for students, ensuring the achievement of meta-subject, subject, personal and creative results.
	To possess: – teaching methods in the subject area and the methodology for their selection taking into account the specifics of the content of the educational material, age and educational needs of students; – modern educational technologies ensuring the achievement of students' meta-subject, subject and personal results; – methods of monitoring, assessing and correcting learning results in the subject area.	Possesses: – methods of teaching in artistic and creative disciplines and methods of their selection taking into account the specifics of the content of the educational material, age and educational needs of students; – modern educational technologies that ensure the achievement of meta-subject, subject and personal results of students in the fine arts; – methods of monitoring, evaluating and correcting the results of learning in disciplines in the field of art education.
PCS-2 Able to apply subject knowledge in the implementation of the educational process.	To know: – patterns, principles and levels of formation and implementation of educational content in the subject area; – structure, composition and didactic units of the content of a school subject in the subject area; – subject content in the subject area; – skills in selecting variable content taking into account the relationship between class and extracurricular forms of training in the subject area.	Knows: – regularities, principles and levels of formation and implementation of the content of education in fine arts; – structure, composition and didactic units of content of academic subjects in the field of art education; – subject content of classes in artistic direction in general and fine arts in particular; – skills of selection of variable content taking into account the relationship between class and extracurricular forms of education in art ed-

		ucation.
	To be able to: – select educational content for implementation in various forms of training in the subject area in accordance with the didactic goals, age characteristics of students and the requirements of the Federal State Educational Standard of General Education.	Is able to: – carry out the selection of educational content for implementation in various forms of training in fine arts in accordance with the didactic goals, age characteristics of students and the requirements of the Federal State Educational Standard of General Education.
	To possess: – subject content of disciplines corresponding to the Pedagogical Education programme Fine Arts; – skills in selecting variable content taking into account the relationship between class and extracurricular forms of training in the subject area.	Possesses: – subject content of disciplines corresponding to the Pedagogical Education programme Fine Arts; – the ability to select variable content taking into account the relationship between classroom and extracurricular forms of education in the field of art education.

1.8. Place of internship in the structure of the basic educational program of higher education:
it is implemented within the framework of the variable part (the part formed by the participants of educational relations) of block B2. Block 2. Internship.

1.9. Volume of internship in credits and its duration in weeks or academic or astronomical hours:
Volume of internship – 3 credits.
Duration of internship – 2 weeks.

1.10. Volume of contact work in hours and its duration in weeks:
Volume of contact work – 1,5 hours.
Duration of contact work – 2 weeks.
Contact work includes group consultations during the preparatory, introductory and results-analytical stages, as well as individual consultations during the main stage of internship.

II. CONTENT OF INTERNSHIP

2.1. Content of assignments that reveal the main types of activities of students during their internship:
Installation conference.
Sample plan for the conference:

Contents of the question	Performers
1. Substantive internship in the structure of the basic educational program of the bachelor's degree.	Head of the internship
2. Objectives, content and organization of internship. Introduction to the Regulations on the procedure for conducting internship.	Head of the internship
3. Contents of specific assignments, general requirements for their implementation and preparation of reporting documentation, deadlines, schedule of students' internships, internship diary.	Methodists
4. Distribution of students among internship bases	Head of the internship

The content of the internship in the educational institution is presented by a system of relatively autonomous, but successive stages-modules in relation to each other, aimed at studying the characteristics and inclusion of trainees in various types of professional pedagogical activity.

Familiarization with the structure and specifics of the organization of educational work of the educational institution:
- conversations with teachers, class teachers, curators, representatives of parent committees, the council of the educational institution on the organization of the educational process;
- familiarization with the material and technical, didactic equipment of the educational institution, the work of the methods room.

Study of:
- curricula, work programs, calendar plans;
- traditional and innovative forms, means and methods of organizing the educational process in the educational institution;
- individual students and the team in order to design their creative activities;
- psychological and pedagogical aspects of educational activities (motivation for learning, students' attitude to the affairs of the team, relationships between teachers and students, features of students' cognitive activity, etc.).

Carrying out scientific, methodological and research work:
- systematic analysis of students' psychological and pedagogical activities in a diary (observation of students, analysis of creative results, recording of difficulties that arise during pedagogical internship, etc.);
- completing a creative individual assignment for the final conference on internship;
- production of didactic materials, technical means, visual aids and handouts for the methodological office.

Final conference.

Sample plan for the conference:

Contents of the question	Performers
1. Introductory remarks.	Head of the internship
2. Characteristics of the quality of assignments during the internship period.	Head of the internship, представитель базы практики
3. General results of the internship:	Head of the internship

- assessment of the quality of students' work, - analysis of typical mistakes, difficulties, ways to eliminate them, - assessment.	

III. EVALUATION MATERIALS FOR CONDUCTING INTERMEDIATE CERTIFICATION OF STUDENTS IN INTERNSHIP

3.1. List of competencies with indication of the stages of their formation in the process of mastering the educational program

№	Competence code and its formulation	Name of the stages of formation
1.	**UC-1** Able to search, critically analyze and synthesize information, apply a systematic approach to solve assigned problems.	Main stage; result-analytical stage.
2.	**UC-2** Able to determine the range of tasks within the framework of the set goal and choose the best ways to solve them, based on current legal norms, available resources and limitations.	Preparatory and introductory stage; main stage.
6.	**PCS-1** Able to teach an academic subject based on the use of subject-specific methods and use modern educational technologies that ensure the achievement of meta-subject, subject and personal results.	Main stage.
7.	**PCS-2** Able to apply subject knowledge in the implementation of the educational process.	Main stage.

3.2. Standard control tasks or other materials necessary for assessing knowledge, skills, abilities and (or) experience of activities characterizing the stages of formation of competencies in the process of mastering the educational program

Questions to test students' knowledge:
1. Specifics of the educational institution's activities.
2. Observation, interview, consultation with the management and teachers of the educational institution.
3. Analysis of the work of the educational institution.
4. Observation of the activities of the student body during lessons and after-school hours (during breaks).
5. Conversation with the class teacher of the assigned class.
6. The procedure for compiling and completing educational documentation.
7. Features of compiling a calendar-thematic plan for conducting extracurricular activities.
8. Working with the class teacher's documentation.
9. Observation, participation or holding of an extracurricular educational event.

10. Understanding and independently processing the information received during internship.

The characteristics of the student-intern are written by the internship supervisor from the organization in the conclusion of the Internship Diary and end with a recommended differentiated assessment for work during the internship.

3.3. Criteria for assessing the results of internship:

The assessment criteria for the results of completing the internship are determined by the relevant local regulatory act (see the Regulation on assessment and methodological materials for the basic professional educational programs of higher education - bachelor's degree programs, specialist programs, master's degree programs of the Federal State Budgetary Educational Institution of Higher Education "Bunin Yelets State University".).

Assessment of knowledge, skills, and abilities is carried out in the form of current and midterm certification.

Monitoring current academic performance includes checking the knowledge, skills, and developed competencies of students during an interview based on the results of completing assignments.

Midterm certification for internship is carried out in the form of a test with a grade. For certification, the student submits a package of documents (see paragraph 3.4. Reporting forms based on the results of internship) based on the results of completing the internship and taking into account (analysis) of the work performed.

The results of the internship assessment are recorded in the credit and examination reports. Receiving a failing grade on an assessment by a student constitutes academic failure.

3.4. Reporting forms based on the results of internship:

As a result of completing the internship, students provide the following package of documents:

in printed form:
 – assignment for the internship;
 – diary of the internship;
 – report on the completion of the internship in accordance with the assignment provided for by the internship program;
 – certification sheet.

in electronic form:
 – electronic version of the above documents (file in pdf format);
 – other documents in accordance with the requirements of the internship program, the structure and format of which is agreed upon with the methodologist and the internship supervisor from the university.

IV. ORGANIZING INTERNSHIP

4.1. Stages of internship: preparatory, introductory, main, result-analytical.

At the preparatory and introductory stage, an introductory conference on internship is held. The internship supervisor from the university introduces the students to the internship program, their rights and responsibilities, provides program and methodological materials, distributes students to places of internship, appoints a methodologist. A work schedule (plan) of internship is drawn up, the term and form of collecting and analyzing information.

The main stage of internship includes students completing internship during the established period (specific dates are established by the curriculum and the schedule of the educational process) and completing tasks provided for by the content of the internship.

During the result-analytical stage of internship, students prepare a report. At the final conference, the results of the internship are summarized, and the opinion of the methodologist and the supervisor is heard.

4.2. Internship bases:

The educational practice takes place on the basis of organizations whose activities correspond to the profile of training of students: general education organizations of the city of Yelets, Lipetsk and other regions.

4.3. Features of organizing internship for disabled people and people with disabilities.

When choosing the internship base for people with disabilities and disabled people, not only the student(s)' ability to solve internship tasks is taken into account, but also his (their) limited health capabilities. The procedure for organizing internship is regulated by the relevant local act.

V. LIST OF REFERENCES, EDUCATIONAL, METHODOLOGICAL AND INFORMATIONAL SUPPORT FOR INTERNSHIP

5.1. Literature

1. Abraukhova, V.V. Pedagogy of creativity: a teaching aid: [16+] / V.V. Abraukhova. - Moscow; Berlin: Direct-Media, 2020. - 127 p.: ill., table. - Access mode: by subscription. - URL: http://biblioclub.ru/index.php?page=book&id=574373 (date of access: 04 April 2025). - Bibliography in the book. - ISBN 978-5-4499-0755-4. - DOI 10.23681/574373. - Text: electronic.
2. Methodological recommendations for educational practice: Subject-content practice: methodological recommendations / compiled by Yu.V. Rodionova, A.S. Shenshin. - Nizhny Novgorod: NNSU named after N. I. Lobachevsky, 2021. - 46 p. - Text: electronic // Lan: electronic library system. - URL: https://e.lanbook.com/book/282899 (date of access: 04 April 2025). - Access mode: for authorized users.

5.2. Specialized periodicals

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5.3. List of resources of the information and telecommunications network "Internet"

№	Link to information resource	Name of the development in electronic form	Availability
1.	http://edu.ru/	**Russian Education: Federal Portal.** Includes links to portals and websites of educational institutions; state educational standards; regulatory documents; catalog of excursions and educational programs.	Free access

VI. LIST OF INFORMATION TECHNOLOGIES USED IN CONDUCTING INTERNSHIP

6.1. List of information technologies
- Conducting slide shows, video materials (films, clips) and multimedia presentations at the preparatory and result-analytical stages;
- Use of electronic information and reference systems: electronic library system (ELS) "University Library Online", "Lan", etc.;
- Independent search by students for additional educational and scientific material using the resources of the information and telecommunications network "Internet";
- Use of e-mail for correspondence and discussion of issues that arise between the teacher and students.

6.2. Licensed and freely distributable software
During the internship, computer equipment with licensed and freely distributed software is used:
- Microsoft Windows;
- Microsoft Office;
- LibreOffice and others.

6.3. Modern professional databases and information reference systems

1.	http://www.biblioclub.ru	Electronic library system (ELS) University library online	Registration via the university computer. In the future, unlimited individual access is provided from any point where there is access to the Internet.

2.	https://e.lanbook.com/	Electronic library system (ELS) Lan	Registration via the university computer. In the future, unlimited individual access is provided from any point where there is access to the Internet.
3.	www.garant.ru	Information and legal portal	Free access
4.	www.elibrary.ru	Information portal in the field of science, technology, medicine and education	Free access
5.	www.consultant.ru	Computer reference and legal system	Free access
6.	https://fgos.ru/	Federal state educational standards (for all levels of education)	Free access

VII. MATERIAL AND TECHNICAL BASE REQUIRED FOR CONDUCTING INTERNSHIP

The material and technical base of the organization in which the work undergraduate internship is conducted, the premises used comply with current sanitary and fire safety standards, as well as technical safety requirements for the performance of work.